



## Minutes NV COMMUNICATIONS STEERING COMMITTEE

<b>DATE</b>	April 7, 2005
<b>TIME</b>	1:30 – 4:00 PM
<b>LOCATION</b>	788 Fairview Drive – Carson City 2501 East Sahara Avenue – Las Vegas
<b>RECORDER</b>	Amy Douglas

### ATTENDANCE

Carson City Members	Present	Las Vegas Members	Present
Terry Savage, Co-Chair, Dept of Information Technology	✓	Jack Staley, Co-Chair LV Valley Water District	✓
Robert Chisel, Dept of Transportation	✓	Dennis Cobb, LV Metro Police Dept	✓
Neil Harris, Elko County Sheriff's Office		Anthony DeMeo, Nye County	✓
Mark Foxen, NV Health Division	✓	Rod Massey, Clark County	✓
Kay Scherer, Dept of CNR		Ronda Hornbeck, Lincoln Cty	✓
Major Bob Wideman	✓		
Dan Newell, City of Yerington	✓		
James Johns, Reno Police Dept			
Chris Lake, NV Hospital Association	✓		
Dan Holler, Douglas County			
Pete Menicucci, NV Nat'l Guard			

### Staff

Name	Present	Name	Present
Mark Blomstrom, Dept of Information Technology	✓	Glade Myler, Attorney General's Office	✓
Amy Douglas, Dept of Information Technology	✓	Dave McTeer Dept of Administration	
Jim Wilson, Clark County/SNACC			

#### I CALL TO ORDER

Terry Savage called the meeting to order at 1:40 pm.

#### II ROLL CALL/MINUTES

The roll call was conducted by Amy Douglas. Present: 11 members, 0 alternates.

Absent: 4

**THE MINUTES FROM THE 03/01/05 MEETING WERE REVIEWED AND APPROVED. THE MOTION WAS MADE BY JACK STALEY AND SECONDED BY RONDA HORNBECK. MOTION CARRIED.**

### III Communication Plan Deadline to Homeland Security Committee

Terry Savage communicated that NRS 333 Purchasing Statute states that things have to be bought to the Communication Plan by July 1<sup>st</sup>. He stated that he and Mark Blomstrom agree that this deadline would not be met and that they requested to Legislature to amend that date to October 1<sup>st</sup>. This amendment has been accepted and passed out of committee without objection. A final version needs to be submitted to the Homeland Security Committee in June in order for changes to be made and to make a final passage of the modified version by September.

Mark Blomstrom noted that he met with Dr. Dale Carrison, Chair of the Nevada Homeland Security Commission. Mark stated Dr. Carrison indicated that he supports the amended implementation date of October 1<sup>st</sup> and that he requests a preliminary briefing during the Homeland Security meeting on April 22.

### IV Report on National Governor's Association Policy Academy

Mark Blomstrom stated that the purpose of the academy was to help Governors in other states to develop a statewide interoperability plan to improve emergency communications. Member states are as follows: Nevada, Wisconsin, Idaho, Louisiana, and Georgia. Mark Blomstrom, Terry Savage, Bob Wideman, Dennis Cobb, Tony DeMeo, Chris Lake, Jim Johns, and Jim Peters went to this meeting in Atlanta. The objective of this meeting was to share initiatives, to meet the participating states and structure an action plan within a one-year time frame. Mark indicated that he will be writing up a report which he will pass around and asks that the other NGA team members input into that report to make it as accurate as possible. This report will be provided to this steering committee. He believes that, dependant upon the information he receives from the NGA, the report will be available for the next meeting.

### V CONTINUED ACTION PLAN DISCUSSION

Tim Peters lead the committee through the following items:

Action Plan Item	Action Agreed Upon
11.2.1	<b>Rewrite.</b> Robert Chisel moved to change the wording to "providing advice and counsel to the <u>Homeland Security Commission as it relates to radio communications focused projects.</u> " Seconded. Motion carried. Terry Savage, Tim Peters and Glade Myler agreed to communicate about this section to come up with a cleaner edit.
11.2.6	<b>Tabled</b>
11.2.9	<b>Accepted</b>
11.2.10	<b>Deleted</b>
11.2.11	<b>Accepted</b>
11.2.12	<b>Adopt for Public Comment.</b> Whether intentionally or not, this item was not discussed at the 4/7/05 meeting.
11.2.13	<b>Rewrite</b> Motion was made and seconded to bring this back on the table and discuss at next meeting with amended version by Jim Johns. Motion carried.
11.3.2	<b>Accepted</b>
11.4.1	<b>Rewrite.</b> Motion was made and seconded to change "rationalize" to "reconcile". Motion carried.

	Jack Staley requested that DPS be defined in the beginning of the document and then used throughout.
11.4.4	<b>Rewrite.</b> Motion was made and seconded to rewrite. Motion carried.
11.4.5	<b>Table and Rewrite.</b> Motion was made and seconded to table and rewrite. Motion carried.
11.4.7	<b>Accepted</b>
11.4.8	<b>Tabled</b>
11.4.9	<b>Deferred until next meeting.</b> Robert Chisel would like a definition of "regional working group". Terry Savage suggested deferring this until the next meeting to await further information.
11.4.11	<b>Tabled</b>
11.4.12	<b>Rewrite.</b> Motion was made to bring back as reworded. Seconded. Bob Wideman feels this will impact dispatch centers significantly depending on the workload of the center. Chris Lake made the comment that public comment should be heard as there are no dispatchers on the committee. Motion was made to rewrite and bring back at next meeting. Seconded. Motion carried.
11.5.1	<b>Accept as amended.</b>

The following items were agreed to accept and therefore were approved for the consent calendar for publishing for public comment:

<b>Action Plan Item</b>
11.2.9
11.2.11
11.3.2
11.4.7
11.5.1

## **VI. SAFECOM PRESENTATION**

Terry Savage introduced the members of SafeCom. Juan Otero, Deputy Director for SafeCom, presented their Power Point Presentation with co-presenter Tara McKee. Tara asked for volunteers to join advisory groups to help SafeCom put together focus groups. The groups and members are as follows:

Recruiting – provide guidance on the identification of recruitment of focus group participants; liaison to encourage participants of focus groups

Members - Mark Blomstrom  
Dennis Cobb  
Tony DeMeo

Logistics – help identify locations of the focus groups; potential point of contact for local focus group participants in regards to information requests

Members - Mark Blomstrom  
Dennis Cobb  
Tony DeMeo

Technical – explain technical aspects of state planning process and information that might come up during focus groups

Members – Jim Wilson  
Dennis Cobb  
Mark Blomstrom  
Dick Murdough

Feedback – checking in on where the focus groups and processes are going and provide information on how to make the best situation for the entire community

Members – Mark Blomstrom  
Dennis Cobb  
Jack Staley  
Glade Myler  
Chris Lake

**VII. PUBLIC COMMENT**

Ed Atwell of the Washoe County Regional Communications Center Joint Operating Committee read a letter addressed to Terry Savage. They submitted three names for membership into the NCSC. **Agenda item for next meeting – Next Round Expansions**

Terry Savage read a letter from the Northern Nevada Fire Chief's Association.

Dick Murdough of Douglas County had issues with the calling channel that will impact dispatch centers and with Public Safety officers traveling across jurisdictions

Susan Parker, Director of Regional 911 Center, represented the regional dispatch center that serves Washoe County, had issues with the impact on dispatch centers

Martine Blanchard of the City of Reno had issues with the impact on dispatch centers

**MEMBER COMMENT**

Robert Chisel asked if the document was public information or confidential. Terry Savage and Glade Myler both agreed that anything discussed in a public meeting is public record.

**VIII. ADJOURNMENT**

The meeting adjourned at 4:04 pm.

Minutes are posted on the website at: <http://ncsc.nv.gov/>  
Questions Call: 775-684-5859 or email [maggiet@doit.state.nv.us](mailto:maggiet@doit.state.nv.us)  
The meeting was recorded.

Draft minutes submitted by Amy Douglas, 4/13/05

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_